



法定假期簽收表 Statutory holidays receipt

法定假期 Statutory holidays	日期 / Date	簽名 / Signature
元旦 / New Year's Day		
農曆年初一 / The first day of the Lunar New Year		
農曆年初二 / The second day of the Lunar New Year		
農曆年初三 / The third day of the Lunar New Year		
清明節翌日 / The day following Ching Ming Festival		
勞動節 / Labour Day		
端午節 / Tuen Ng Festival		
香港回歸紀念日 / HKSAR Establishment Day		
中秋翌日 / The day following Chinese Mid-Autumn Festival		
國慶節 / National Day		
重陽節 / Chung Yeung Festival		
聖誕節 / Christmas Day		

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*根據《僱傭條例》，如該年的農曆年初一適逢星期日，有關的法定假日將改為農曆年初四。任何僱員，都可享有上述法定假日，如法定假日適逢僱員的休息日，應於休息日翌日補假。該補假須並非法定假日、另定假日、代替假日或休息日的日子。如僱員已按連續性合約受僱滿 3 個月，便可享有假日薪酬，款項相等於僱員於假日前 12 個月的每日平均工資。

* According to the Employment Ordinance, if the Lunar New Year's Day falls on a Sunday, then the fourth day of Lunar New Year shall be a statutory holiday.

All employees are entitled to the above statutory holidays. If the statutory holiday falls on a rest day, a holiday should be granted on the day following the rest day which is not a statutory holiday or an alternative holiday or a substituted holiday or a rest day. An employee having been employed under a continuous contract for not less than 3 months is entitled to the holiday pay which is equivalent to the daily average wages earned by the employee in the 12-month period preceding the holiday.

